

OFFICE OF THE PRINCIPAL,
MODERN ENGINEERING & MANAGEMENT STUDIES, KURUDA, BALASORE.
CIRCULAR

As per the GOVERNMENT OF ODISHA SKILL DEVELOPMENT AND TECHNICAL EDUCATION DEPARTMENT, ORDER No: - SDTE-HTE-HTE-I-0003-2017 5158 /SDTE, In exercise of power conferred under Section-3 (2) of the Odisha Professional Educational Institutions

The government has been pleased to prescribe the following modalities for filling up the remaining vacant seats in private technical/ professional institutions arising after the final round of OJEE counselling for the academic year 2025-26.

The institute-level admission in the Technical Educational Institutions to the vacant seats after final allotment of seats by OJEE shall be done by the concerned Institute strictly based on merit, fairly and transparently.

The following categories of candidates, those who possess valid ranks in OJEE or other approved national-level common entrance tests (JEE Main) are allowed for institution-level admission against such vacant seats.

- I. The candidates who have not participated in earlier rounds of OJEE counselling / who have withdrawn from the OJEE counselling process.
- II. The candidates who have participated in earlier rounds of OJEE Counselling but have not got allotment of seats / allotted a seat but not confirmed/considered further due to any reason.
- III. The Candidates who have been issued a final allotment letter after the final round of OJEE counselling but have not reported at their allotted institution.
- IV. The candidates who, after final OJEE allotment, have reported for final admission in their allotted Institute, but then have withdrawn and have obtained a Transfer Certificate from the said Institute.
- V. The institutes can admit outside-the-state students up to 30% of their sanctioned strength discipline-wise.

The institutes shall conduct counselling of rank holder candidates and shall admit students purely based on merit and shall furnish the data of eligible reported candidates to the OJEE Committee in support of admission in respective institutes.

Candidates found ineligible (as per the criteria indicated in the OJEE Counselling Brochure of the current year) during document verification will be debarred from admission.

All SPOT admissions at the institute level against the vacant seats should be completed positively on or before 13.08.2025 for all Undergraduate (B TECH), Postgraduate (MBA) and Lateral Entry Courses.


The list of students admitted by institutes should be submitted to OJEE online through the PI portal following the due procedure as per the above deadlines without fail. After the due date, the portal will be closed. Any list of students beyond the said deadline shall not be considered under any circumstances.

For SPOT selection, the following documents are barely necessary

- 1) **C.L.C(ORIGINAL)**
- 2) **MATRIC CERTIFICATE / MATRIC MARK SHEET(ORIGINAL)**
- 3) **+2 / DIPLOMA/GRADUATION MARKSHEET(ORIGINAL)**
- 4) **+2 / DIPLOMA/GRADUATION CERTIFICATE(ORIGINAL)**
- 5) **Aadhar Card (ORIGINAL)**
- 6) **INCOME CERTIFICATE(ORIGINAL)**
- 7) **CASTE CERTIFICATE(ORIGINAL)**
- 8) **RESIDENT CERTIFICATE(ORIGINAL)**
- 9) **BLOOD GROUP**
- 10) **PHOTOCOPY (10 nos.)**
- 11) **Course and Reporting Fees as deemed fit for SPOT Admission.**
- 12) **Self-attested xerox copy of all the above-mentioned certificates**

Failure to produce the above-mentioned certificates will not be considered for SPOT
ADMISSION. All documents should submitted to Subhashree madam.


Principal,

 MEMS, Balasore.

Principal
Modern Engineering &
Management Studies

Copy Forwarded to,

- 1) Chairperson for kind information.
- 2) Administrator Sir, for your kind acknowledgement and approval.
- 3) Heads of Accounts.